

Meeting of the Board of Directors

To be held in public

Tuesday 30th May 2017

09.30

LHCH Conference Room

Agenda: Part 1

1	Welcome and Opening Matters		
1.1	Apologies for Absence: Tony Wilding	Chairman	Oral
1.2	Declaration of Interests Relating to Agenda Items	All	Oral
1.3	Patient Story	In attendance: Lisa Gurrell Patient & Family Support Manager Joanne Hillis Respiratory Counsellor KCRS	Oral
1.4	Chairman's Briefing	Chairman	Oral
2	Annual Report and Accounts 2016/17		
2.1	Annual Report and Accounts 2016/17: <ul style="list-style-type: none"> Receipt of Auditor's Report (Grant Thornton in attendance) Audit Committee Recommendations Annual Report & Accounts for Approval 	Mike Thomas/ Director Jo Whittingham/ Senior Manager Chair of Audit Committee Chief Finance Officer	Item 2.1.1 Oral Item 2.1.3(a/b)
2.2	Charitable Funds Annual Report and Accounts 2016/17: <ul style="list-style-type: none"> Independent Examiner's Report to the Trustees of Liverpool Heart and Chest Charity Charitable Funds Committee Recommendations Charitable Funds Annual Report & Accounts for Approval 	Mike Thomas/ Director Jo Whittingham/ Senior Manager Chair of Charitable Funds Committee Chief Finance Officer	Item 2.2(a) Oral Item 2.2.3
3	Patient Safety and Quality		
3.1*	LHCH Monthly Staffing for Reporting Period: April 2017*	Director of Nursing & Quality	Item 3.1
3.2*	Emergency Preparedness & Business Continuity Annual Assurance Report*	Director of Research & Informatics	Item 3.2

3.3*	Safeguarding Annual Report 2016/17*	Director of Nursing & Quality	Item 3.3
3.4	Learning from Deaths – Implementing the New National Guidelines	Medical Director	Item 3.4(a)
3.5	Integrated Integrated Incidents Complaints and Claims Report Quarters 3 & 4 2016/17*	Director of Research & Informatics	Item 3.5
4	Strategy and Development		
4.1	Health Economy Update – Cheshire and Merseyside 5YFV and CVD Pathway	Chairman/CEO	Oral
4.2	Research and Innovations Strategy – Annual Report and Forward Plan / Mid- Year Review	Director of Research & Informatics	Item 4.2
5	Targets and Financial Performance		
5.1	Strategic and Operational Dashboards – period ended 30th April 2017	Director of Research and Informatics	Item 5.1
5.2	Finance Report for the Period Ended 30th April 2017	Chief Finance Officer	Item 5.2
6	Governance and Assurance		
6.1	Board Self-Certification 2017	Director of Corporate Affairs	Item 6.1(a/b/c)
6.2	Annual Review of Complaints Process 2016/17	Director of Nursing & Quality	Item 6.2(a)
6.3	NHS Constitution – Compliance Report*	Director of Nursing & Quality / Director of HR	Item 6.3
6.4	Ratification of Consultant Appointments	Medical Director	Item 6.4
6.5	ICMS Annual Report*	Director of Research & Informatics	Item 6.5
6.6	Receipt of ICMS Board Minutes 30th January 2017*	Director of Research & Informatics	Item 6.6
7	Board Assurance		
7.1	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
7.1.1	Quality Committee: <ul style="list-style-type: none"> BAF Key Issues 27th April 2017 Approved Minutes 10th January 2017* 	Chair of Quality Committee	Item 7.1.1.1 Item 7.1.1.2
7.1.2	Integrated Performance Committee: <ul style="list-style-type: none"> Approved Minutes 30th January 2017 	Chair of IPC Committee	Item 7.1.2.1
7.1.3	People Committee: <ul style="list-style-type: none"> BAF Key Issues 16th May 2017 Approved Minutes 6th March 2017 	Chair of People Committee	Item 7.1.3.1 Item 7.1.3.2
7.2	Operational Board Meeting: <ul style="list-style-type: none"> Summary Reports of meetings held on: 28th April 2017* Approved Meeting Minutes: 31st March 2017* 	Chief Executive	Item 7.2.1 Item 7.2.2
8	Proposed Agenda for Board Strategy Day being held on 27th June 2017	Chief Executive	Item 8
9	Minutes of the Board of Directors Meeting held (in public) on 25th April 2017 – for approval	Chairman	Item 9

10	Action Log from Previous Meeting	Chairman	item 10
11	Legality of Board Documentation and Decisions	All	Oral
12	Date and Time of Next Meeting: Tuesday 25m July 2017 09.30am		
13	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow		

**Papers are 'to note' unless any Board member requests a discussion*